

Passaic County Technical Institute

45 Reinhardt Road

Wayne, New Jersey 07470

To: Scott Corzine of Risk Solutions International

From Larry Gallagher Director of Security of P.C.T.I.

Subject: Emergency Plan

In preparing our emergency plan, we took into account our responses in varying situations, including the hazards applied to the emergency management continuum. Our school has used this plan several times which has dramatically improved our response and has made us more confident during emergencies.

During the latest inclement weather incident, Hurricane Irene, our school prepared (as per our plan) for approximately three days prior to the storm. Because of our safety preparedness actions, we sustained minimal damage and reopened the following day.

It is important to recognize that utilizing the planning element of our EMP allowed us to reopen quickly. This is important because the Passaic County Courts were unable to function due to damages sustained during this disaster. The courts were operational at our facility within 1 day, providing an essential service to the citizens of our county. The court's transition was seamless, holding hearings, arraignments, and other crucial court proceedings with little or no disruptions. During this time, we were the only court system in the state that was remotely operational. The courts were so impressed with our operation that they will publicly recognize our Superintendent at an awards ceremony. This was made possible by the emergency plan that the RSI and our school put together. This plan is both functional and efficient. Our ability to respond to the needs of our school and community are a direct result of the preparation of the RSI, specifically Kelly Mania and Scott Corzine. Once again you helped make us look good.

Thank you,

Larry Gallagher Director of Security